



## Targeting performance not just training

### Better Project Accomplishment

Public Training Schedule Fall 2010, Spring 2011

Project Sponsor

#### **Project Management for Business Leaders – Aug 26, 2010 & Jan 25, 2011**

Discover how to work with project teams to get the business results that you are seeking. We will construct the business decision process that is needed to effectively sponsor a project. You will learn about what to look for to know that the project is on track, so it will produce measurable results. Build your confidence in projects as a business leader. Sponsor projects that clearly demonstrate success and get prioritize first. Project sponsors take charge of gaining the results you need.

Concept

#### **Developing a Project Concept from Idea to Business Case – Sept 15, 2010 & Feb 1, 2011**

Streamline the process for delivering business results and get project proposals approved so that you can get the resources you need to reach organizational goals. Participants will learn the skills needed to deliver an efficient business case or project requests that can clearly demonstrate business value. This process will help you provide more effective options for solving a business need. Learn the consulting skills and questioning techniques necessary to gain an effective understanding of the problem and the potential solutions.

Initiation

#### **Initiating a Project for Success – Sept 22, 2010 & Feb 8, 2011**

Minimize conflicts during project execution, reduce stress, and focus on delivery of business value by improving project initiation. Learn which decisions need to be made before planning starts which can aid in avoiding conflicts that can sidetrack the project team or not allow a project team to perform. Develop effective ways to support project leadership, understand key project direction and decision processes, and develop ways to understand the impact to project stakeholders, so that proper change strategies can be developed to gain the project outcomes that we seek.

Praxilient focuses on measurable results through the use of performance tools and utilizes classroom, workshop, demonstration, facilitated learning, performance coaching, brown bags, mentoring and other techniques to deliver benefit.

[www.praxilient.com](http://www.praxilient.com)

5601 Grande Market Drive | Suite C  
Appleton, WI 54913  
(920) 257-2080



## Targeting performance not just training

### Better Project Accomplishment

#### Public Training Schedule Fall 2010, Spring 2011

Planning

#### **Reduce Time in Planning a Project and Improve Quality of the Results – Oct 10, 2010 & Feb 15, 2011**

Understand the project planning process as a process that can help you link project outcomes to the work being performed. Reduce your planning time by as much as 66% by understanding planning as a process while improving the quality of planning. Learn ways to decompose project objectives into deliverables and deliverables into tasks while maintaining control over the process. Learn techniques that delegate the responsibilities of the outcomes to the project team. Effectively identify project risks.

MS Project

#### **Scheduling Using MS Project – Oct 14, 2010 & Feb 17, 2011**

Software scheduling tools are a great way to understand and control projects but can be very difficult to use efficiently. Learn how to effectively use the tool to accurately schedule project work. Understand how to set up a schedule, develop deliverable and task relationships, build correct resource calendars, and make assignments that can demonstrate the truth. Learn how to overcome the common problems that people encounter with MS Project. .

Execution / Close

#### **Managing and Controlling Project Execution and Closeout – Oct 19, 2010 & Feb 22, 2011**

Most project problems happen during project execution. Manage project execution more effectively by following a standard approach that controls costs, schedule, scope and delivers the expected business value. Learn how to establish an effective change management process that leaves the project leader in control of the results and helps to manage the expectations of the project sponsor. Learn how to capture and leverage successes and avoid future problems by having an effective project closeout process.

Praxilient focuses on measurable results through the use of performance tools and utilizes classroom, workshop, demonstration, facilitated learning, performance coaching, brown bags, mentoring and other techniques to deliver benefit.

[www.praxilient.com](http://www.praxilient.com)

5601 Grande Market Drive | Suite C  
Appleton, WI 54913  
(920) 257-2080



## Targeting performance not just training

### Leadership and Team Development

#### Public Training Schedule Fall 2010, Spring 2011

Leadership

**Leader Effectiveness Training (LET) – October 6-8, 2010 & January 11-13, 2011**

Build your personal effectiveness in coaching and managing conflict through practice, insights, and tools to coach, communicate effectively and manage conflict while building healthy relationships. Participants explore ways to communicate; address conflict with peers, managers and direct reports; and coach performance behaviors. Topics and processes covered include: communication roadblocks, effective message delivery, feedback delivery, active listening, conflict resolution, and coaching.

Consulting

**Strategic Business Consulting - August 25, 2010 & January 18, 2011**

Building internal partnerships is a critical skill set in today’s business environment. Strategic Consulting introduces participants to consulting best practices, tools and framework for use with internal clients. Strategic Consulting provides individuals with foundation skills for building strong client partnerships that unlock the true needs and not just symptoms. Use of these skills enhances project success and fosters a *consulting mindset that leads to improved business results*.

Change

**Change Leadership – Leading Team & Organizational Change – Oct. 13, 2010 & March 1, 2011**

Build the leadership capabilities necessary to lead in a changing business environment. Participants explore the critical actions that leaders can do to identify and facilitate their teams and organizations through change and back to high performance. Behavior change is the key to successful implementations. Learn the ways to help work teams and leaders understand change and embrace it to gain the maximum business benefit.

Team

**Leadership Styles – Driving Team Performance – October 27, 2010 & March 8, 2011**

Build the leadership capabilities necessary to lead effectively in a team environment. Participants explore the leadership styles that make teams most effective in driving performance, and how to adapt your own leadership style to meet individual and team needs that drive results.

Praxilient focuses on measurable results through the use of performance tools and utilizes classroom, workshop, demonstration, facilitated learning, performance coaching, brown bags, mentoring and other techniques to deliver benefit.

[www.praxilient.com](http://www.praxilient.com)

5601 Grande Market Drive | Suite C  
Appleton, WI 54913  
(920) 257-2080



## Targeting performance not just training

Public Training Schedule Fall 2010, Spring 2011

Special web construction pricing (enjoy while our website is under construction):

All Classes \$349 / Day

Save 10% if you reserve your seat by July 10

Ask about multiple course and company discounts!

(Call Patti at 920-257-2080 x307 for availability and group discounts)

Praxilient focuses on measurable results through the use of performance tools and utilizes classroom, workshop, demonstration, facilitated learning, performance coaching, brown bags, mentoring and other techniques to deliver benefit.

[www.praxilient.com](http://www.praxilient.com)

5601 Grande Market Drive | Suite C  
Appleton, WI 54913  
(920) 257-2080