

PMP Certification 1st Try Success – Course Description

Title:	PMP Certification 1st Try Success
Purpose:	To ensure a student passes the Project Management Institute’s (PMI) PMP certification test on their first try.
Brochure Description:	<p>Passing the PMP test on the first try takes disciplined learning and study. This course is designed to teach disciplines that aid the student in learning how to review, attend, study, and pass the PMP certification test.</p> <ul style="list-style-type: none"> • Review – Prior to attending the student is provided with course materials that can be used to determine strengths and weaknesses in their knowledge. Students can use the materials to pinpoint areas for improvement. Course materials provide tools that allow a student to gain all needed hours to qualify for the test. • Attend – A 4 day course provides the opportunity to gain key techniques to complete study and succeed. Students have the opportunity to address weaknesses and develop techniques to focus study time to gain efficiency. Students learn memory techniques, build a study plan, and build a test taking strategy for success. • Study – Students follow the study plan they defined in class to ensure they have confidence to pass on the first try. Students self assess progress by taking online tests in preparation for the exam, and can then schedule the exam when ready. • Pass – Students follow the routine developed from classroom instruction that was reinforced during study to pass the exam on the first try.
Target Audience:	<p>The student will be performing or preparing for one of the following job activities:</p> <ul style="list-style-type: none"> • Project Manager with the necessary qualifications to take the PMP exam • Project Manager seeking to better understand the PMI and ISO standard for Project Management skills
Student Job Aids:	<p>The student will be provided with the following job aids and class materials:</p> <ul style="list-style-type: none"> • Student Guide providing key exercises that reinforce learning techniques • A copy of “The PMP Exam – How to pass on your first try” • 6 months access to InSite, an online study aid with unlimited practice tests • “The PMP Exam – Study Flash Cards” – designed to help you learn and retain key exam points, formulas, and definitions • “The PMP Exam – Quick Reference Guide” – a convenient tri-fold document containing all the most important exam content • Conversations on the PMP Exam – a 5-disc CD set of roundtable discussions about PMP Exam strategies and PM best practices
Objective:	<p>Following this session and study process an Student will be able to:</p> <ul style="list-style-type: none"> • Pass the Project Management Institute’s Project Management Professional

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	<p>(PMP) exam or Certified Associates in Project Management (CAPM) exam on the first try.</p> <ul style="list-style-type: none"> • Have a testable knowledge of the PMI Process and Knowledge areas • Construct a study plan that will give clear steps to follow to succeed • Have the necessary contact hours required by PMI to qualify for the test
Benefits:	<p>Employing these new skills will result in:</p> <ul style="list-style-type: none"> • Passing the PMP exam offered by the Project Management Institute, with full confidence • Identifying gaps in your knowledge that may hurt you on the exam • Being more comfortable with the types of questions you will see on the exam • Using tips to pass the exam that have been used successfully by thousands of people • Utilizing your personalized test taking strategy • Applying project management techniques useful in the real world • Being a better project manager
Requirements:	<p>Prior to the course, the student should have:</p> <ul style="list-style-type: none"> • Must have taken a course in basic project management or managed projects • Meet the qualifications for taking the exam from PMI • Must be familiar with the PMBOK usage of and working experience with the following: <ul style="list-style-type: none"> ○ Initiate Process Group: Project charters ○ Planning Process Group: Work breakdown structures, Network diagrams, Time and cost estimating, Earned Value, Communication planning, risk, quality • Read/Reviewed the Project Management Body of Knowledge (PMBOK)[®] Guide and the course materials <p>Students should bring to class:</p> <ul style="list-style-type: none"> • A copy of the PMI Body of Knowledge (PMBOK)[®] Guide, 5th Edition (available as a free download to PMI members) • The course materials provided • Comfortable Clothes • A computer with the rights to access testing software
Duration:	4 Day Classroom Training
Outline:	The course outline is as follows:

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COURSE OUTLINE	
DAY 1	SESSION 1
MODULE	TOPIC
1	<ul style="list-style-type: none"> • Course Introduction • The Application • Baseline Exam
	BREAK
2	<ul style="list-style-type: none"> • Foundation Concepts
	BREAK
3	<ul style="list-style-type: none"> • PMI Process Framework • HOMEWORK ASSIGNMENT
	BREAK
DAY 1	SESSION 2
MODULE	TOPIC
REVIEW SESSION	
4	<ul style="list-style-type: none"> • Integration Management
	BREAK
5	<ul style="list-style-type: none"> • Scope Management • HOMEWORK ASSIGNMENT
	BREAK
DAY 2	SESSION 3
MODULE	TOPIC
OVERALL REVIEW SESSION	
6	<ul style="list-style-type: none"> • Time Management
	BREAK
7	<ul style="list-style-type: none"> • Project Network Diagraming • Exercises • HOMEWORK ASSIGNMENT

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	DAY 2	SESSION 4
	MODULE	TOPIC
	REVIEW SESSION	
	8	<ul style="list-style-type: none"> • Cost Management
	BREAK	
	9	<ul style="list-style-type: none"> • Earned Value Management • Exercises
	BREAK	
	12	<ul style="list-style-type: none"> • Communication Management • HOMEWORK ASSIGNMENT
	DAY 3	SESSION 5
	MODULE	TOPIC
	REVIEW SESSION	
	10	<ul style="list-style-type: none"> • Quality Management
	BREAK	
	13	<ul style="list-style-type: none"> • Risk Management • HOMEWORK ASSIGNMENT
	DAY 4	SESSION 6
	MODULE	TOPIC
	REVIEW SESSION	
	11	<ul style="list-style-type: none"> • Human Resource Management
	BREAK	
	14	<ul style="list-style-type: none"> • Procurement Management
BREAK		
15	<ul style="list-style-type: none"> • Professional Responsibility • HOMEWORK ASSIGNMENT 	
DAY 4	SESSION 7	
MODULE	TOPIC	
FINAL REVIEW SESSION		
16	<ul style="list-style-type: none"> • EXAM TIPS 	
BREAK		
17	<ul style="list-style-type: none"> • FINAL EXAM & Questions and Answers • Course Wrap-up and next steps 	
Instructor:	<ul style="list-style-type: none"> • Mark Swiderski, PMP, Lee Young, PMP, or Marlene Dryja, PMP 	